

34.9A TEXAS - OKLAHOMA DISTRICT OF KIWANIS INTERNATIONAL  
APPLICATION FOR A CRIMINAL BACKGROUND INVESTIGATION (CBI)

Kiwanis Club of: \_\_\_\_\_ Key Number: \_\_\_\_\_

Club Secretary: \_\_\_\_\_ Division: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

\*\*\*\*\*

**Name of individual requesting CBI:**

\_\_\_\_\_ Last name \_\_\_\_\_ First name \_\_\_\_\_ MI

Nickname(s): \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
(Required)

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Gender: M / F  
(Please Circle)

Race: Anglo, African Am., Am. Indian, Asian, Hispanic, Other: \_\_\_\_\_  
(Please circle as appropriate) (Please Specify)

Address: \_\_\_\_\_ Street \_\_\_\_\_ Apt \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State of issue: \_\_\_\_\_

City of Birth: \_\_\_\_\_ State of Birth: \_\_\_\_\_

Telephone number where you can best be reached: \_\_\_\_\_

I hereby certify that the information provided above is true, correct, and complete.

Signature of person requesting CBI: \_\_\_\_\_

Date signed: \_\_\_\_\_

*Information provided on this form is for the sole purpose of obtaining results of a Criminal Background Investigation for the Texas-Oklahoma District of Kiwanis International. Investigation results will be maintained at the Texas-Oklahoma Kiwanis District Office and will not be disseminated to individuals or clubs other than a one word result: favorable or unfavorable. All information provided on this sheet will be destroyed (shredded) once the report is received. The only information retained at the District Office (for 2 years) will be the signed consent form.*

**Form 34.10 MUST accompany this application.**

**34.10 CONSENT TO PERFORM CRIMINAL BACKGROUND INVESTIGATION  
IN COMPLIANCE WITH THE FAIR CREDIT REPORTING ACT (FCRA)**

I, \_\_\_\_\_ am an applicant to work directly with youth under the age of 18 in the Texas-Oklahoma District of Kiwanis and have been advised that as a part of this application process, a criminal background investigation will be conducted and a report issued. Such investigation may include, but is not limited to, verification of identity, driver's record, and criminal background records.

I hereby release all persons or entities from liability from any alleged damage that may result from furnishing accurate information in good faith to the Texas-Oklahoma District of Kiwanis International. I do hereby consent for the Texas-Oklahoma District to use any information provided during the application process in performing the criminal background report. I have been informed that I have the right to review and challenge any negative information that would adversely impact a decision for membership. In addition, I have been informed that I will have a reasonable opportunity to clear any mistaken information reported within a reasonable time frame established within the sole discretion of the Texas-Oklahoma District of Kiwanis International. Under the Fair Credit Reporting Act, I have been advised that upon request I will be provided the name, address, and telephone number of the reporting agency as well as the nature, substance, and source of all information.

*Information provided on this form is for the sole purpose of making a determination of the ability to work with youth who are under the age of 18 in a relationship under the auspices of a Kiwanis Club of the Texas-Oklahoma District of Kiwanis International. Investigation results will not be disseminated to individual clubs other than one-word results: favorable or unfavorable. If an unfavorable report is received, an applicant may appeal to a Special Appeal Committee of the Texas-Oklahoma District. All information is confidential.*

In addition, I agree to permit the Texas-Oklahoma District of Kiwanis International to release the results of this investigation to Kiwanis International should I request permission to attend any Kiwanis International event pertaining to youth under the age of 18.

**Please Note: Failure to check the box above will result in requirement of a Kiwanis International background check for each (all) KI event(s) involving youth under the age of 18.**

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant – PRINT NAME HERE

**(Form 34.9A or 34.9B must accompany this form (34.10). Please use separate forms and staple them together.)**

\_\_\_\_\_  
District Officer entering information

\_\_\_\_\_  
Date

Make checks payable to ***Texas-Oklahoma District of Kiwanis International***

Mail check for \$7.30 and forms to:

***Texas-Oklahoma District of Kiwanis  
Attn: District Secretary  
624 Six Flags Drive, Suite 265  
Arlington, TX 76011-6342***

***You may send one check with multiple forms.***