Texas-Oklahoma District of Kiwanis International
2022-2023 Layperson of the Year
Nomination Form Instructions

The attached Nomination Form may be reproduced as needed. Please try to make good, straight, clean copies on good quality paper if possible.

Every Club in Kiwanis has one or more members deserving of special recognition for not only outstanding Kiwanis service but also activities in their respective churches, synagogues, or temples, and in the community. These folks are ideal candidates for "Layperson of the Year." Remember, however, that, as the title suggests, **nominees should not be in the clergy.**

This year, we encourage each Club to either have a Prayer Breakfast or participate in its Division-wide Prayer Breakfast. Typically, these occur in May of each year and are the perfect occasions to recognize and honor each Club's and/or Division's "Layperson of the Year."

Each Club may, of course, select its "Layperson of the Year" at any time. Appropriate local recognition should be given to the Club winner during a special ceremony at the Club's Prayer Breakfast, at a Club meeting, at some other Club function, or at the Division Prayer Breakfast.

The completed Nomination Form of each individual Club's winner should be sent to its Lt. Governor (or if no LTG is appointed, the Region's Trustee) **by May 1, 2023** (or as soon as necessary to allow a selection to be made of a Division "Layperson of the Year" prior to that Division's Breakfast). Division-wide recognition should be given to the Division winner during a special ceremony as deemed appropriate.

Each Lt. Governor (or if no LTG is appointed, the Region's Trustee) is to submit, to **the District Chair by May 31, 2023**, a single completed Nomination Form, with all supporting paperwork, for its Division's winner. Please assure that Nomination Forms submitted to the District Chair **include all information requested on the form, including signatures as indicated, the recommendation letter(s), and the photograph** (although the photograph, alone, can be reserved, if not available, or at the option of nominee, until following the selection of the District's winner).

Lt. Governors (or if no LTG is appointed, the Region's Trustee) should forward the Division's winning form to:

Greg Samford
2506 Pine St
Galveston, TX 77551-1500

Feel free to call with questions:

Greg: Phone 409 789-5447 or gms1957@hotmail.com

NOMINATION FORM

KIWANIS INTERNATIONAL TEXAS OKLAHOMA DISTRICT

LAYPERSON OF THE YEAR

Nominee: _____ **Date:** _____

Last Name **First Name** **Middle/Initial**

Home Address: _____

Number & Street **Apt. /Suite No.** **City** **State** **Zip Code**

Telephone Number: (____)_____(_____) _____(_____)_____

Business **Home** **Fax**

Family Information [names/relationships]: _____

_____

Business/Profession/ Occupation: _____ **Name of Business Employer:** _____

Type of Business:

_____

Kiwanis Involvement [membership history, activities, positions held, honors, etc]:

_____

_____

_____

_____

(Attach additional sheet if necessary)

Church/Temple/ Synagogue: _____ **Phone No:**(____)_____

Address:

_____

Number & Street **City** **State** **Zip Code**

Minister/Pastor/Rabbi:_____ **Phone No:**(_____)_____

Nominee's activities in local congregation:

_____

_____

_____

Other activities representing his/her faith:

_____

_____

_____

Other Humanitarian and/or Spiritual activities:

_____

_____

_____

(Attach additional sheet for any of the above if necessary)

List persons (Kiwanis and/or others) from whom letters of recommendation are attached: [Not more than five (5)]

1. _____
2. _____
3. _____
4. _____
5. _____

Nominating Club Information:

Club: _____ **President:** _____**Phone No.:**_____

Address: _____
Number & Street City State Zip Code

Chairperson, Human & Spiritual Values:_____**Phone No:** _____

Affix here a recent 2.5" X 3.5" black & white photograph: [optional with initial submission]

Place Photo Here

Nominee's Commitment: By signing below, I understand that the photograph requested above, if not initially attached, and letters of recommendation from my Minister, Pastor, or Rabbi are required for final winner selection.

Signature of Nominee: _____

Nomination Deadline is May 1, 2023. Send completed Nomination Form to your Division Lt. Governor (or if no LTG is appointed, the Region's Trustee) **for selection of a Division winner. Then, together with photograph and required recommendation letter, send to the District Chairperson for Human and Spiritual Values by *May 31, 2023* for selection as Layperson of the Year.**

Approved: _____**, Lt. Governor Div**_____**Date**_____

Lt. Governors (or if no LTG is appointed, the Region's Trustee) should forward their Division's winner form to:

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